



**Alpha Delta Phi Society  
15th Convention and Leadership Training Conference  
In the 183rd year of the Alpha Delta Phi**

**March 20th–21st, 2015  
Hosted by the Binghamton Chapter, Binghamton, New York**

**DETAILED MINUTES**

Business Session 12:00pm – March 20th, 2015

**Started at 12:30pm**

**1. CALL TO ORDER**

The Convention will be called to order by Alpha Delta Phi Society President Chad Wolfsheimer, BRN '00, on behalf of the Alpha Delta Phi Society Board of Governors.

- a. Convention called to order at 12:30pm.

**2. INTRODUCTIONS**

President Wolfsheimer made a presentation of the Convention Warrant to the Convention Chair, Kelsey Krause, BING '14. The President asked the Alpha Delta Phi Society's Board of Governors, Society officers, Delegates, Alternates, and Members in attendance to briefly introduce themselves. The President then noted the appointment of Ruben Martinez, BING '13, as the 15th Convention and Leadership Training Conference's Honorary Chairperson and Presiding Officer.

**3. CONVOCATION**

The Presiding Officer, Ruben Martinez, BING '13, under the authority of Article VII of the Society Constitution, convened the 15th Convention of the Alpha Delta Phi Society, in the 183rd Year of the Alpha Delta Phi, and declared it formally in session.

**4. CONVENTION APPOINTMENTS**

The Presiding Officer appointed Zachary Wilson, BRN '12, as Parliamentarian, and Kimberly Walker, BING '14, as Secretary of the Convention. The Presiding Officer announced the appointment, prior to the Convention, of Kelsey Krause, BING '14, as Chairperson of the Credentials Committee. The Presiding Officer, Ruben Martinez, BING

'13, asked for a report of any abnormal circumstances or problems. With none stated, he asked the Credentials Committee to deliver the list of accredited delegates and alternates to the Secretary of the Convention.

**5. ROLL CALL**

The Secretary for the Convention, Kimberly Walker, BING '14, called the roll, acknowledged the credentials of all recognized delegates, and declared that quorum is present.

**6. READING FROM THE CONSTITUTION**

The Presiding Officer, Ruben Martinez, BING '13, called upon Parliamentarian Zach Wilson, BRN '12 to read Article VII, Section I from the Constitution of the Alpha Delta Phi Society.

- a. *ARTICLE VII THE CONVENTION Section 1.* The supreme legislative power shall be vested in the Convention. The Convention shall be held no less often than every two years ("regular Convention") at such time and place as a preceding regular Convention shall determine, or, failing such determination, as the Board of Governors shall decide. The Convention shall have original jurisdiction over constitutional questions and appellate jurisdiction over decisions of the Board of Governors and of the Chapters.

**7. MOVE TO EXECUTIVE SESSION FOR A SPECIAL READING**

The Presiding Officer, Ruben Martinez, BING '13, moved the Convention into executive session. The Parliamentarian, Zachary Wilson, BRN '12, ensured that only initiated members of the Alpha Delta Phi Society or Alpha Delta Phi Fraternity were present in the Convention room. The Presiding Officer then asked Evan Finkelstein, BING '14, to present a special reading.

- a. Reading by Evan Finkelstein

**8. RETURN TO REGULAR SESSION**

The Presiding Officer adjourned the Executive Session and returned the Convention to regular session.

**9. CONVENTION MATERIALS**

The Presiding Officer made note that the Convention binder and other Convention materials have been made available on Google Drive. Updates and additions to the Convention materials were made available online at

[https://drive.google.com/open?id=0B\\_AS6Xi0Q2VbRm5UbHcxT2IsdVE](https://drive.google.com/open?id=0B_AS6Xi0Q2VbRm5UbHcxT2IsdVE)

**10. RULES OF THE CONVENTION**

The Presiding Officer advised that the Constitution requires each Convention to adopt governing rules. Attendees are expected to familiarize themselves with the rules. The Presiding Officer read the following summary that highlights the main points of the rules that the Board of Governors recommends for adoption by this Convention.

**Summary of Key Rules:**

- a. All delegates are expected to attend all Business Sessions, and all attendees are expected to conduct themselves in a professional, courteous manner. Reimbursement may be withheld or compensation may be sought from individuals or Chapters due to violations of the above. Business Sessions include a variety of presentation and discussion formats. There are no restrictions on

when votes may be held during Business, but there is a designated time near the end of the Convention to vote on matters that have been discussed previously. Motions may be made by any attendee, but they may only be seconded and voted upon by accredited (primary) delegates. All motions and amendments must be submitted in writing or electronically to the Secretary. As a guide, discussion about potential and proposed motions may be best handled in small groups and broadly vetted prior to Voting Sessions to enable Delegates to prepare and negotiate their organizations' positions and to come to the Voting Sessions ready to vote.

**Official Rules:**

1. Business Sessions, or Regular Business Sessions, may consist of:
  - a. Common Sessions, sessions when there is a single session designed for participation by all members. These sessions include Voting Sessions.
  - b. Divided Sessions, sessions of sub-groups of Convention attendees, such as for discussion purposes, small group presentations, or elective topics.
  - c. Executive Sessions, permitted only to members of the Alpha Delta Phi Society and other attendees who have been explicitly granted permission to attend by the Board of Governors.
  - d. Voting Sessions, designated times for voting on motions or amendments that have been introduced at other Sessions.
2. Rules for all Business Sessions:
  - a. The President of the Alpha Delta Phi Society or the President's designee shall serve as the presiding officer in the absence, or at the request, of the Honorary Chairperson.
  - b. Speakers should identify themselves by name, chapter, and class when recognized by the Presiding Officer and before addressing the Convention.
  - c. Delegates are expected to attend all Convention Business Sessions. The Board of Governors reserves the right to withhold reimbursement or receive compensation from absent delegates or their Chapters.
  - d. All members are expected to conduct themselves in a professional, courteous manner.
    - i. Members are requested to attend in business-appropriate attire.
    - ii. Neither alcohol nor smoking is permitted at any Convention session or leadership training session.
    - iii. Any member who is intoxicated at a Business Session may be asked to leave, and the Board of Governors reserves the right to withhold reimbursement for such member.
  - e. The Standing Committees of the Convention shall be:
    - i. The Credentials Committee.
  - f. The Presiding Officer shall have the power to name other committees, and to designate their Chairpersons and membership, as the Presiding Officer deems necessary for matters to be brought before the Convention.

Each such committee appointed shall be prepared to report its deliberations to the Convention.

- g. All members are requested to silence any electronic devices during business sessions.
3. Rules Most Applicable for Common Sessions:
    - a. All members may be recognized by the Presiding Officer, and can speak and make motions. The right to second and vote on motions is restricted to accredited delegates.
    - b. The Presiding Officer will make calls for new business several times during the Convention. Voting sessions will be identified in the Convention Detailed Agenda. Following the call and presentation of new business for the final voting session, the unanimous consent of all delegates must be given to introduce additional new business.
    - c. As a guide, discussion about potential and proposed motions may be best handled in small groups prior to Voting Sessions to enable Delegates to prepare and negotiate their organizations' positions and to come to the Voting Sessions ready to vote.
  4. Rules Most Applicable for Voting Sessions:
    - a. Robert's Rules of Order (a summary is included in the Convention materials—  
[https://drive.google.com/open?id=0B\\_AS6Xi0Q2VbWm1OTkprNzZjMU0](https://drive.google.com/open?id=0B_AS6Xi0Q2VbWm1OTkprNzZjMU0)) shall be used as a parliamentary guide, except that all questions of procedure shall be resolved by the Parliamentarian of the Convention unless delegates, by a two-thirds vote, shall otherwise determine.
    - b. Any member making a motion or proposing an amendment to a motion from the floor shall provide a written or electronic copy of that motion or amendment to the Secretary.
    - c. Due to the limited time available, debate may be ended by a majority vote, except that the Presiding Officer has discretion to declare an issue an important question, requiring a two-thirds vote for closure.

The Presiding Officer asked for any amendments to the rules, and stated that these rules will govern the Convention unless suspended or amended by a two-thirds vote. If there is no motion to suspend or amend the rules, the Presiding Officer will declare the rules to be in force for the 15th/183rd Convention and Leadership Training Conference.

- Motion to pass rules of convention by Ruben Martinez, BING '13. Seconded by Mads O'Brien, MID '16.
- Motion carried.

## **11. CONVENTION SCHEDULE**

Ruben Martinez, BING '13, reviewed the schedule for Convention business sessions and Caucuses. Items that can not be completed prior to the schedule for Open Space sessions will be continued after the Risk Management presentation today or first thing tomorrow morning.

- a. Discussion of schedule changes/social updates

## **12. REPORTS FOR REVIEW AND/OR APPROVAL BY THE CONVENTION**

Ruben Martinez noted the following reports relating to upcoming agenda items for review and/or approval by the Convention.

- a. Charter Petitions
- b. 2014 Convention Draft Minutes
- c. Nominations Report
- d. Treasurer's Report – Budgets for FYE 12/31/15 and FYE 12/31/16
- e. Requests or recommendations to host the next Convention

The Presiding Officer requests all delegates and members study these reports and learn about them during Convention sessions or other discussions prior to Voting Sessions. He may also refer delegates and members to certain reference materials included in the Convention materials. The presiding officer will ask the Convention to for a motion to accept the reports when appropriate.

## **13. Report of the President of the Society**

The Presiding Officer asked President Wolfsheimer to report on the state of the Society.

- a. Review of request to grant Capital affiliate the use of the name Alpha Delta Phi Society
  - i. Discussion to move forward and persist in working with Fraternity to achieve use of name
  - ii. Revision of document used in ongoing compromise
- b. Discussion of current views of Greek life and reminder
- c. Discussion of website w/membership database, store, etc.

## **14. TREASURER'S OVERVIEW**

Treasurer Michael Blitstein, BRN '03 provided an overview of our financial state in FYE 12/31/15 and introduced the preliminary budget for FYE 12/31/16. Treasurer Blitstein will offer more detailed explanations and host discussions about the budget during the Divided Sessions. A motion to approve the budget will be entertained during a Voting Session on Saturday afternoon.

- a. Graduate and Expansion groups spent very little of their budgets, other groups spent almost nothing
- b. Chapter Support group budget divided to help affiliates with insurance costs
  - i. Graduated financial plan to assist affiliates with insurance

## **15. NOMINATIONS COMMITTEE REPORT**

Vice President Kristen Soule, BRN '99 reported on the Nominations Committee's efforts and recommendations for election to the Board of Governors and describe the process for electing new governors. Motions regarding elections, and deliberation of any resolutions that may be required by Article IV, Section 3, Paragraph 2 (as amended) of the Society Constitution, will be entertained during a Voting Session on Saturday afternoon.

- a. Description of nominees
- b. Question about "maximum rule" for BOG. Is there still a rule to ensure BOG diversity? (So that one chapter doesn't overrun board). Not yet.

## **16. CHAPTER REPORTS REMINDER**

The Presiding Officer will remind the delegates that each chapter is required to submit

an undergraduate and graduate chapter report today to the Secretary, if they have not been submitted already.

### **17. CHAPTER REPORTS**

The Presiding Officer called upon representatives of each Chapter to apprise the Convention on the status of the chapters and affiliates.

- a. Binghamton discusses Art Awakening Festival as means of recruitment
- b. Brunonian discusses Greek life conflicts on campus in terms of sexual harassment/assault
- c. Capital affiliate discusses difficulty with recruitment and identity (not having letters)
- d. Columbia discusses renewed effort to follow Greek life standards on campus after a brief clash against standards
- e. Granite discusses issues with regaining status
  - i. Greek life would not allow a restart as long as there were group members as undergrads on campus
  - ii. Plans for forming a recruitment group to start in September
- f. Middletown discusses campus co-educational issues and astounding recruitment numbers despite issues
- g. Penn discusses their near extinction and successful rush/initiations over the past year
- h. Plattsburgh discusses their new “standards board” in response to a warning given them by Greek life, renewed effort to be held responsible for actions
- i. **Grad Chapter Reports**
  - i. Binghamton alums are officially incorporated in NY
  - ii. Bowdoin discusses social events/programs, continued literary presence on campus
  - iii. Columbia discusses fundraising and their upcoming house mortgage renewal
  - iv. Middletown discusses the hiring of new Greek life director

### **18. LEADERSHIP TRAINING SESSION ON RISK MANAGEMENT EST**

The Presiding Officer will recognize Education Consultant Bobbi Larsen of Holmes Murphy & Associates (who acquired Willis of Nebraska), the Society’s insurance provider, to make a leadership training presentation about risk management. Information related to this presentation is available in the Convention materials.

### **19. INTRODUCTION OF THE DIVIDED SESSIONS**

The Presiding Officer recognized Governor Leah Stern, MID '06, to introduce the Open Space concept and explain the format to be used for Divided Sessions, which will be the format for much of the remaining Convention Business Sessions.

- a. Schedule/ Topics can be found at  
[https://docs.google.com/spreadsheets/d/1X9o3Imq4oju\\_WpZ0OG2yHiMGFyGBj3C3VV-cR8iY8Dg/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1X9o3Imq4oju_WpZ0OG2yHiMGFyGBj3C3VV-cR8iY8Dg/edit?usp=sharing)
- b. Session Summaries for all Open Sessions, both today’s and tomorrow’s, can be found

[https://drive.google.com/open?id=0B\\_AS6Xi0Q2Vbfm9rZnhjX09LSC1UOG9Cb2ZPT0pjYUZBb0x6bU1uYi1KdG9qNXc0R3hKWm8](https://drive.google.com/open?id=0B_AS6Xi0Q2Vbfm9rZnhjX09LSC1UOG9Cb2ZPT0pjYUZBb0x6bU1uYi1KdG9qNXc0R3hKWm8)

**20. ANNOUNCEMENTS**

The Presiding Officer recognized Kelsey Krause, BING '14, for administrative announcements. The Presiding Officer may noted suggested locations for undergraduate and graduate caucuses in the evening earlier in the day.

**21. ADJOURNMENT**

Business Sessions were adjourned at 6:18pm by Ruben Martinez, BING '13



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**DETAILED MINUTES**

Business Session 9:00am – March 21st, 2015

**Day 2: Started at 9:20**

**1. CALL TO ORDER**

The Business Session will be called to order by the Presiding Officer.

**2. ROLL CALL**

The Secretary will call the roll of the accredited delegates, and declare whether a quorum is present.

**3. ADDITIONAL REPORTS AND PRESENTATIONS**

The Presiding Officer will continue with unfinished items that were deferred from earlier in the agenda.

- a. RPI chapter report was given.

**4. PROPOSED BUSINESS**

The Secretary will review all proposed business that has been submitted and will remind people to hold, request, and attend Divided Sessions that will inform their votes.

- a. All Proposed Business can be found at

[https://drive.google.com/open?id=0B\\_AS6Xi0Q2VbflRGYTNMUEIzNHd5NEdEemtTeU9QSEhaclBZFE0NTNQR1R3TmprU1BOdWc](https://drive.google.com/open?id=0B_AS6Xi0Q2VbflRGYTNMUEIzNHd5NEdEemtTeU9QSEhaclBZFE0NTNQR1R3TmprU1BOdWc)

**5. DIVIDED SESSIONS**

The Presiding Officer recognized Governor Leah Stern, MID '06 to facilitate the presentation and transition into Divided Sessions.



- a. Schedule/ Topics can be found at  
[https://docs.google.com/spreadsheets/d/1X9o3Imq4oju\\_WpZ0OG2yHiMGFyGBj3C3VV-cR8iY8Dg/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1X9o3Imq4oju_WpZ0OG2yHiMGFyGBj3C3VV-cR8iY8Dg/edit?usp=sharing)
- b. Session Summaries for all Open Sessions, including yesterday's, can be found  
[https://drive.google.com/open?id=0B\\_AS6Xi0Q2Vbfm9rZnhjX09LSC1UOG9Cb2ZPT0pjYUZBb0x6bU1uYi1KdG9qNXc0R3hKWm8](https://drive.google.com/open?id=0B_AS6Xi0Q2Vbfm9rZnhjX09LSC1UOG9Cb2ZPT0pjYUZBb0x6bU1uYi1KdG9qNXc0R3hKWm8)

**6. ANNOUNCEMENTS AND LUNCH BREAK**

The Presiding Officer will ask Kelsey Krause, BING '14 and others for any announcements before declaring a lunch break in the business space until a specified time (1:15pm). The Presiding Officer will recommend that all new business be presented immediately following lunch to give people the opportunity to discuss it, though new business will be permitted until 3:30 p.m.

**7. DIVIDED SESSIONS**

The Presiding Officer recognized Governor Leah Stern, MID '06 to facilitate the presentation and transition into Divided Sessions.

- a. Schedule/ Topics can be found at  
[https://docs.google.com/spreadsheets/d/1X9o3Imq4oju\\_WpZ0OG2yHiMGFyGBj3C3VV-cR8iY8Dg/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1X9o3Imq4oju_WpZ0OG2yHiMGFyGBj3C3VV-cR8iY8Dg/edit?usp=sharing)
- b. Session Summaries for all Open Sessions, including yesterday's, can be found  
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**8. COMMON SESSION WRAP-UP.**

The Presiding Officer brought the Convention back together for a Common Session and introduced Governor Leah Stern to host a wrap-up session to review the outcomes from the weekend's sessions prior to conducting final business.

**9. FINAL REVIEW OF NEW BUSINESS EST:**

The Secretary reviewed all proposed business to be brought before the Convention. The Presiding Officer will then call for matters of new business to be brought before the Convention, recalling that after this point, new business can only be introduced by unanimous consent of the delegates.

**10. VOTING SESSION**

The Presiding Officer will ask the Secretary to confirm attendance and quorum. Attendance and quorum confirmed. The Presiding Officer will conduct voting on the following matters, followed by other proposed business:

- a. Votes on any Charter petitions that have not yet been addressed
- b. Approval of Minutes from prior Convention
- c. Election of new Governors or approval of Nomination Report recommendations, including any resolutions that may be required by Article IV, Section 3, Paragraph 2 (as amended) of the Society Constitution

- d. Approval of updates to budget for the current fiscal year and any updates to the budget for next fiscal year.

**OTHER PROPOSED BUSINESS**

Reminder that all proposed business can be found at

[https://drive.google.com/open?id=0B\\_AS6Xi0Q2VbflRGYTNMUEIzNHd5NEdEemtTeU9QSEhaclIBZFE0NTNQR1R3TmprU1BOdWc](https://drive.google.com/open?id=0B_AS6Xi0Q2VbflRGYTNMUEIzNHd5NEdEemtTeU9QSEhaclIBZFE0NTNQR1R3TmprU1BOdWc)

- e. Statement of Values
  - i. Proposed by Chad Wolfsheimer, BRN '00.
  - ii. Seconded by Sam Davidoff, motion passed.
- f. Proposal to Secure Name Waiver for the Capital Affiliate
  - i. Proposed by the Capital Affiliate
  - ii. Seconded by the Middletown Chapter
- g. Policy on Illegal Drugs, Chemicals, and other substances of abuse, excluding the policy on alcohol.
  - i. Proposed by David Clodfelter
  - ii. Motion Passed

**11. EXPENSE REIMBURSEMENT**

The Presiding Officer will call upon Treasurer Michael Blitstein, BRN '03 to review the expense reimbursement procedure for authorized Convention expenses and the need for quick submission in order to facilitate the Society's grant request to the Samuel Eells Literary and Educational Foundation for the educational portion of this Convention and Leadership Training Conference.

**12. ANNOUNCEMENTS**

Prior to adjournment, the Presiding Officer will recognize Kelsey Krause, BING '14, for any administrative announcements, including a review of the schedule for the Saturday night activities.

**13. CLOSING — 6:14pm**

The Presiding Officer will request a traditional musical or literary motion to close the Convention by the representatives of the Binghamton Chapter, which is traditionally seconded by the hosts of the next Convention.

- a. Literary motion given by local Binghamton University Professor.