



ALPHA DELTA PHI
SOCIETY

October 2022

Major Initiatives Report

James Aykit, PENN '21
Assistant Executive Director

ADPS 2023

BOARD OF GOVERNORS NOMINATIONS

Frequently Asked Questions



REQUIREMENTS

Skills/Experience

- Love for the Society
- A desire to make ADPS better
- A willingness to volunteer your time
- That's it!

Time Commitment

- Minimum 1.5 hours/month for monthly Board meetings
- Attendance at Convention and in-person Board meetings*
- Typically governors serve for 3 years

*Virtual attendance is always an option!

Eligibility to Run

- Must not be an undergraduate
- There are no upper or lower age limits
- Yes, you can nominate yourself!

WHAT DOES A GOVERNOR DO?

As a collective, the Board of Governors

- Sets a long-term vision for the Society
- Guides the operations of the Society with a collaborative, solutions-oriented mindset
- Supports our affiliates, chapters, and graduate organizations
- Oversees our finance, fundraising, and legal teams

As individuals, a governor may

- Join committees that drive our monthly operations
- Lead new initiatives or task forces
- Serve as chapter liaisons

HOW DO I SUBMIT A NOMINATION?

Please use this form:

<https://forms.gle/DbJUchocNPCJM4uM6>

**The deadline to submit a nomination is
January 15, 2023.**



Society Events

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September

- **Strategic Planning Session 1!**
- Society Update Call
- Most undergraduates return to campus!
- Recruitment begins for most chapters

October

- Board of Governors Meeting (Oct. 3)
- **Strategic Planning Session 2! (Oct. 16)**
- My birthday! (Oct. 21)
- Society Update Call (Oct. 27)

November

- Ursinian Initiation! (Nov. 8)
- Undergraduate Caucus (Nov. 12-13)
- **Final Strategic Planning Session! (Nov. 13)**
- Board of Governors Meeting (Nov. 14)



Society Update Call Attendance (10/27) ³

Present:

- James Aykit, PENN '21
- Alanna Kwoka, BRN '10
- Ally Bonhaus, CAP '23
- Emery Miller, BING '22
- Michael Blitstein, BRN '03
- Peter Goldstein, BRN '08
- Sophia Decherney, BRN '25
- Thom Clark, BDN '99

Emailed report:

- Cailyn Hansen, BRN '19
- Dena Schwartz, PENN '13
- Jenna Tishler, BRN '20
- Jim Sabo, BDN '92
- Kylie Madden, CAP '17



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You can see all committee projects on our website under the “Leadership” tab then “Active Projects”.
Here’s the direct link: <https://airtable.com/shrvuw4x8fCoSv8Q>



HQ/Operations

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Reported by James Aykit



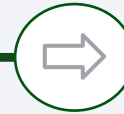
Completed

- Submitted the SELEF grant distribution request (approved)
- Got missing New Member Bio Forms from MID and COL
- [September Executive Report](#)



In Progress

- Collecting Fall 2022 new member forms
- Working with Ali and Laura to update our new member insurance process
- Collecting overdue new member insurance payments



Next Steps

- Try to prepare for a smooth ExDir email transition
- Draft a contract for the ExDir position
- In Jan., flip all 2022 graduates from ugrad to grad in WA



Accessibility (+Diversity Survey)

6

(Update from James)



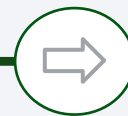
Completed

- Diversity survey analysis



In Progress

- Present diversity survey results to the Board
- Start thinking about a 2023 Convention educational speaker
- Website audit



Next Steps

- Discuss website changes that need to be made
- Comply with Aug-2022 [Resolution to Investigate and Identify the Society's Accessibility Needs](#)



Reported by Jenna Tishler and Cailyn Hansen



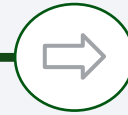
Completed

- Finished a [revised version of the Member in Good Standing policy](#)
- Finished a [procedural due process policy draft](#)



In Progress

- Harms Systems Design training (Nov. 11+12)
- Bring the two policies (see “completed”) to the Board



Next Steps

- Formalize some ideas on what CARE’s role should be in handling different situations with undergrads



Chapter Services

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(Update from James)



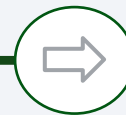
Completed

- Approved grant request for Ursinus
- Virtual chapter visits with RPI and Ursinus
- Made [a menu of things Chapter Services can do](#) for chapters
- Collected all initiation dates



In Progress

- Now meeting on Thursdays at 11am ET!
- Discussing ways to use the money budgeted for new initiates



Next Steps

- Invite newly-elected UP officers to CS meetings
- Attend upcoming initiations if possible



Communications

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Reported by James Aykit



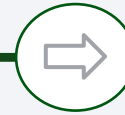
Completed

- Made an [FAQ](#) for Noms
- Made the [menu](#) of items for Chapter Services
- Sent out call for Noms
- Sent out post-event survey for Events
- Made some memes lol



In Progress

- Working on an Impact Report for Development. Need a snapshot version and a long version.
- Increasing awareness of the alumni lit competition
- (ongoing) Collect as many pictures from chapters as possible!



Next Steps

- Send out save-the-date for Events
- Update the New Chapter Info brochure
- Making a generic trifold for chapters
- Work with Carmen Horn to finish making decisions about our brand



Development

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Reported by Michael Blitstein



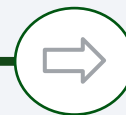
Completed

- Worked with Mimi to do some interviews with undergrads at caucus for our end-of-year letter



In Progress

- Writing an impact report
- Writing our end-of-year letter
- Making plans to send a special thank you to our donors
- Requesting financial support from major donors



Next Steps

- Send out the impact report
- Send out our final letter of the year
- Send thank you cards to 2022 donors in January 2023



Events

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Reported by Kylie Madden and Michael Blitstein



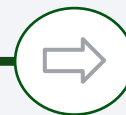
Completed

- Post-event survey for Convention 2022-B
- Picked a date for Convention 2023 (March 2-5!)
- Set some ideal deadlines for planning Convention 2023



In Progress

- Events Committee has started regular meetings again
- Finalizing the location



Next Steps

- Send out save-the-date really soon
- Send out a call for delegates

REQUEST FROM KYLIE:

Let us know what kind of programming you want to see at Convention 2023! Email convention@adps.org with your thoughts.



Grad Org Support

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Reported by Thom Clark



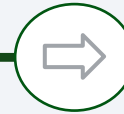
Completed

- Worked with Ashley to set a timeline and some realistic goals for Granite



In Progress

- Advising Kylie as Capital plans their alumni meeting for the spring
- Working with Max to transition Penn into its next phase without an undergraduate chapter
- Communicating with Angela regarding the housing situation between Middletown ALS and the university



REQUEST FROM MID ALS:

Looking for someone with legal experience to review new contracts with the university. If you know someone who may be good for this job, please contact Thom or Angela.



New Chapter Development

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(Update from James)



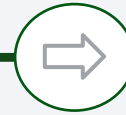
Completed

- Made some minor updates to our website



In Progress

- Max, Peter, Mike, and James are gathering materials requested by Orin, our contact at University of Wisconsin-Whitewater.
- Isa, Max, Kari, and James are gathering materials requested by admins at Life West.
- (ongoing) Communicating consistently with the student contacts at each school



Next Steps

- Once materials are submitted, wait to see if we get approval from admins at either school
- Build up the NCD committee over the next few months



Nominations

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Reported by Jim Sabo



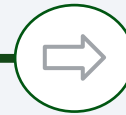
Completed

- Made the [Nominations form](#)
- Sent out call for nominations
- Clarified run-off procedure at the October Board meeting (will need final approval at Convention)



In Progress

- Drafting some emails to encourage nominations, particularly in a way that aligns with our diversity goals
- [Collecting Nominations](#)



Next Steps

- Send out some more emails
- Meet with nominees
- Prepare a list of candidates for the Board to review in January



U-Govs re: Caucus

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Reported by Ally Bonhaus, Sophia Decherney, and Emery Miller



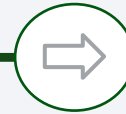
Planning

- Called for attendees: expecting 6 chapters in person and 2 chapters virtually!
- Submitted reservations for hotel and social events



Social Events

- Saturday will be primarily for socializing
- “Uncooked Creations” paint ‘n’ sip!
- Garage Taco Bar!



Business

- Sunday will be primarily for business
- Two discussion group sessions: one about accountability within chapters and between chapters and national and one about the qualities/practices of a strong chapters
- There will be enough attendees for quorum to elect new UP officers!



ALPHA DELTA PHI
SOCIETY

Next Society Update Call:

**Possibly
December 1st. Will
confirm later.**

Questions, comments, or concerns?
Email me at

aykit@sas.upenn.edu

<3 James



EVENTS & MARKETING

- Fundraising ideas/strategy
- Recruitment event ideas/strategy
- Chapter marketing material creation or purchase
- Logistical assistance for events, such as initiation

FINANCE

- Budgeting support
- Guidance for setting up a bank account
- Grant funding for many things like fun chapter bonding activities, recruitment, etc.*

TOUGH STUFF

- Support in conversations with university administration
- Assistance with paperwork tasks (e.g., documentation needed by the university)
- Transition planning for positions within chapter

SOCIETY CONNECTIONS

- Forge connections between undergrads and alumni
- Connect undergrads to alumni/graduate support
- Direct undergrads to the appropriate Society National officer when necessary

*Apply for grant funding before spending money at
www.adps.org/undergraduate-resources/

Don't see what you need? We can still help. Email chapterservices@adps.org

